Plainfield Elementary School

School Site Council (SSC) Agenda/Minutes Template

Meeting Date: 10/16/2019	Meeting Location: Staff Room, Plainfield Elementary School
Starting Time: 7:00 am	**Ending Time:** 8:00 am

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order **(1 minute)**	**None**	**Chair/Principal**	Meeting called to order by Alex Fricke
2. Roll Call **(1 minute)**	**None**	**Secretary**	Attendance: Phil Pinegar, Alex Fricke, Brooke Santoni, Sebastian Torres, Clara Skaug, Barbara Chase, Ally Bleile, Geoff Hulbert, Heather Allan
3. Additions/Changes to Agenda **(1 min.)**		**Chair/Principal**	No changes/additions
4. Reading and Approval of Minutes **(3 min.)**	**Approve**	**Secretary**	Ally moves to approve the minutes, Brooke seconds, motion carries
5. Reports of Officers/Committees **(4 min.)**	**None**	**All Council Members**	Geoff: all is well, enjoying the climate on campus; Ally: will be building scarecrows with student to be auctioned at Gala; Barbara: parent meeting on the 24th for the families of students with needs; Clara: just attended action team to work on assessments and report cards; Sebastian: made purchases for the office; Brooke: oldest just had homecoming; Fricke: has been helping in Mrs. Ferendelli's class and working with 5th graders; Phil: earthquake drill tomorrow, upgrades to the school, recognition assembly coming up,

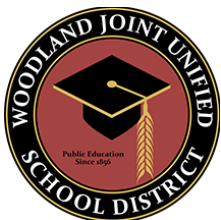AGENDA MUST BE POSTED 72 HOURS PRIOR TO THE MEETING DATE

			Support the district can provide to build effective two-way communication: -print school lunch menus -Remind (or similar app) -providing translators at school functions SBAC Data Review -Our math scores increased by 3 points over previous year -ELA scores went down just under 1% overall -Heather: it would be interesting to next year compare these graphs so that we can track students as they go through the grades so we can see if we are making an impact on each group of students as they move through the school -Geoff: for example there were many 5th graders who did not meet the standard for ELA, could we compare that to their performance previous years? -Phil: as a district 29% of students are proficient in math, and 40% are proficient in ELA Target Time: -3rd grade intervention: working on reading comprehension, vocabulary, context clues -Heather: one student has already "graduated" out of his group and moved on to more challenging content -3rd grade above level students are working on literature circles - RTI para says: "I have already observed a lot of student progress" Topics of discussion for next meeting: - SBAC data from other schools

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			- facilities priority list (where is the follow up from the facilities group that was meeting a few years ago?-Barbara)
9. Adjournment (1 min.)	None	**Chair**	meeting adjourns at 7:58am

Prepared By: Phillip Pinegar_____   **(signature)** _____
                    (type name)

Date: 10/11/2019

Attach sign-in sheet

Plainfield Elementary School

School Site Council (SSC)

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Legal Mandates and Recommendations

Date Accomplished:

Date	Mandate/Recommendation
12/18/2019	Election of SSC Council-**Mandate**
9/24/2019 & 10/9/2019	Professional Development and Training for SSC-Roles and Responsibilities- **Mandate**
9/18/2019	Development of Bylaws- Recommended
8/21/2019	Develop Meeting Calendar for 2019-2020-**Mandate**
10/16/2019 1/15/2020 4/22/2020	Review Student Achievement Data-**Mandate**
9/18/2019 through May 20, 2020	Monitor the Implementation of the School Plan for Student Achievement-**Mandate**
TBD	Coordinate with the Safety Committee to approve the *School Safety Plan*-**Mandate**
2/6/2019	Complete a Comprehensive Needs Assessment, with identification of key areas for improvement- **Mandate**
9/18/2019 through May 20, 2020	Evaluate the effectiveness of the School Plan for Student Achievement-**Mandate**
3/15/2020	Coordinate with ELAC to review programs for English learners- **Mandate**
N/A	For newly identified CSI schools only: Revision of the School Plan for Student Achievement/ improvement plan- **Mandate**
4/22/2020	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the School Plan for Student Achievement-Mandate
TBD	Develop and approve School Plan for Student Achievement, in coordination with ELAC, approval of ELAC- **Mandate**

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